

READINGTON TOWNSHIP BOARD OF EDUCATION
Holland Brook School Board of Education Meeting Room
Regular Meeting 7:00 p.m.
January 15, 2019

AGENDA

Call to Order by Board President – Open Public Meetings Act – Roll Call

The meeting is being held in compliance with the Open Public Meetings Act (N.J.S.A. 10:4-6-21) and is open to the media and public. Notices were duly posted, and the meeting was advertised in the Hunterdon County Democrat and Courier News. Formal action may be taken.

ROLL CALL:

| | | | | | |
|-----------------|--|-----------------|--|----------------|--|
| Jared Beatrice | | Ray Egbert | | Carol Hample | |
| Robyn Mikaelian | | Andrew Saunders | | Thomas Wallace | |
| Eric Zwerling | | Anna Shinn | | Laura Simon | |

Flag Salute

Superintendent’s Report

- Staff presenting at Techspo and ISTE (International Society for Technology in Education)
- SEL program presentation

OPEN TO THE PUBLIC (LIMITED TO ACTION ITEMS ON THE AGENDA)

For members of the Readington Township School District Community who may be joining a Meeting for the first time or would like to provide comments tonight, we’re sharing the Board Policy pertaining to public comments. Thank you in advance for sharing your thoughts as per the District’s Policy.

0167 PUBLIC PARTICIPATION IN BOARD MEETINGS

The Board of Education recognizes the value of public comment on educational issues and the importance of allowing members of the public to express themselves on school matters of community interest. In order to permit the fair and orderly expression of such comment, the Board shall provide a period for public comment at every regularly scheduled meeting of the Board. Public participation shall be governed by the following rules:

1. All statements shall be directed to the presiding officer. No participant may address or question Board members individually unless directed by the presiding officer.
2. A participant must be recognized by the presiding officer and must preface comments by an announcement of his/her name, place of residence, and group affiliation, if appropriate; Web participants will type the information in as a preface to their comments.
3. If the Board of Education is webcasting the public meeting, the “chat” feature will be on during the public comment sessions only.
4. No participant may speak more than once on the same topic unless all others who wish to speak on that topic have been heard and time permits.
5. In order to provide sufficient opportunity for the public to be heard, a time limit of three minutes for each participant may be observed. Webcast participants making comments via chat may only enter one 256 character comment, excluding the

announcement of his/her name and place of residence, unless the presiding officer asks for clarification or further information. The President may, at his/her discretion, limit discussion on any topic. The portion of the meeting during which the public is invited shall be limited to sixty minutes.

CORRESPONDENCE

Thank you note

ADMINISTRATIVE REPORTS

Motion to adopt 1.01 - 1.02

Motion:

Second:

Roll Call Vote:

ROLL CALL:

| | | | | | |
|-----------------|--|-----------------|--|----------------|--|
| Jared Beatrice | | Ray Egbert | | Carol Hample | |
| Robyn Mikaelian | | Andrew Saunders | | Thomas Wallace | |
| Eric Zwerling | | Anna Shinn | | Laura Simon | |

1.01 December Enrollment and Drill Reports

1.02 Motion to accept the following November HIB report and affirm the Superintendent's decision on the following cases:

| SCHOOL | DATE | FINDINGS OF HARASSMENT, INTIMIDATION OR BULLYING |
|--------|----------|--|
| TBS | 11/26/18 | No |

MINUTES

Motion to adopt 2.01

Motion:

Second:

Roll Call Vote:

ROLL CALL:

| | | | | | |
|-----------------|--|-----------------|--|----------------|--|
| Jared Beatrice | | Ray Egbert | | Carol Hample | |
| Robyn Mikaelian | | Andrew Saunders | | Thomas Wallace | |
| Eric Zwerling | | Anna Shinn | | Laura Simon | |

2.01 Motion to approve the Meeting Minutes January 3, 2019.

FINANCE/FACILITIES

Committee Report

Motion to adopt 3.01- 3.07

Motion:

Second:

Roll Call Vote:

ROLL CALL:

| | | | | | |
|-----------------|--|-----------------|--|----------------|--|
| Jared Beatrice | | Ray Egbert | | Carol Hample | |
| Robyn Mikaelian | | Andrew Saunders | | Thomas Wallace | |
| Eric Zwerling | | Anna Shinn | | Laura Simon | |

3.01 Motion to approve the **Bill List** for the period from **December 13, 2018** through **January 16, 2019** for a total amount of **\$1,366,475.04**.

(Attachment 3.01)

3.02 Motion to approve **District Travel Schedule January 15, 2019** for a total amount of **\$7,700.47**.

(Attachment 3.02)

3.03 Motion to approve **Payroll for the month of November 2018** for a total amount of **\$2,055,454.13**.

(Attachment 3.03)

3.04 Motion to approve the following **Account Transfers** for **November 1, 2018 through November 30, 2018**.

(Attachment 3.04 - 3.04a)

3.05 Motion to accept the FINANCIAL REPORT CERTIFICATION OF BOARD SECRETARY'S MONTHLY CERTIFICATION BUDGETARY LINE ITEM STATUS:November 30, 2018 Pursuant to N.J.A.C. 6A:23-2.11(c) 3, the Business Administrator/Board Secretary certifies that as of November 30, 2018 no budgetary line item account has obligations and payments which in total exceed the amount appropriated by the district Board of Education pursuant to

N.J.S.A. 18A:17-9 and 18A:22-8.1.

Jason M. Bohm, Board Secretary

Pursuant to N.J.A.C. 6:23-2.11(c)4, we certify that as of November 30, 2018 after review of the Secretary's monthly financial report (appropriations section) and upon consultation with the appropriate district officials that, to the best of our knowledge, no major account or fund has been over expended in violation of N.J.A.C. 6A23-2.11(a)1 and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year, and further, that we approve the Board Secretary and Treasurer's Reports subject to audit for the period ending November 30, 2018.
(Attachment 3.05 & 3.05a)

3.06 Motion to approve the change order for Readington Middles School Bathrooms.

| CHANGE ORDER # | CHANGE | AMOUNT |
|-----------------------|-------------------|----------------------|
| CO-06 | Valve replacement | \$3,171.03 credit |

3.07 Motion to approve the Business Administrator to solicit bids for Custodial Services starting July 1, 2019 to June 30, 2021, with two one-year extensions beyond 2021.

EDUCATION/TECHNOLOGY

Committee Report

Motion to adopt 4.01- 4.07

Motion:

Second:

Roll Call Vote:

ROLL CALL:

| | | | | | |
|-----------------|--|-----------------|--|----------------|--|
| Jared Beatrice | | Ray Egbert | | Carol Hample | |
| Robyn Mikaelian | | Andrew Saunders | | Thomas Wallace | |
| Eric Zwerling | | Anna Shinn | | Laura Simon | |

- 4.01 Motion to approve an additional club at Three Bridges School for the 2018-2019 school year.

| CLUB |
|------|
| Art |

- 4.02 Motion to approve the following fundraisers for Readington Middle School for the 2018-2019 school year.

| FUNDRAISER | DATE | RECIPIENT OF FUNDS |
|-----------------------------|---------------|------------------------------------|
| RMS 6th grade Read-A-Thon | March 2019 | St. Hubert's Welfare Animal Center |
| Valentine's Day Flower Sale | February 2019 | Nature and Garden Club |

- 4.03 Motion to ratify and approve home instruction for student H-187 for 5 hours per week effective December 20, 2018 through January 31, 2019.

- 4.04 Motion to ratify and extend the home instruction motion for student S-183, services provided by Professional Education Services, Inc. at a rate of \$30.00 per hour for 10 hours per week, effective December 14, 2018 through December 18, 2018.

- 4.06 Motion to accept the Superintendent's recommendation and approve the following Student Teacher Observation placement in the Readington Township School District as follows:

| STUDENT OBSERVATION/SCHOOL | COOPERATING SPEECH LANGUAGE THERAPIST | EFFECTIVE DATES |
|---|---------------------------------------|-----------------|
| Katelyn Zimmerman/ Lafayette College | Jillian Bobal – WHS | January 2019 |

- 4.07 Motion to add to our 2018-2019 Consultant's List and approve Hunterdon Behavioral Health to provide Psychiatric Evaluations at a rate of \$1,200 for the 2018-2019 school year.

5.05 Motion to approve the following teachers for leading the Science Fairs at Three Bridges and Whitehouse Schools at their contracted rate:

| TEACHER | SCHOOL | HOURS | # DAYS |
|-----------------|---------------|--------------|---------------|
| Jill Nabozny | TBS | 4 hours | 2 days |
| Lori Yukniewicz | WHS | 2 hours | 1 day |

5.06 Motion to accept the Superintendent's recommendation and approve the following new positions of TBS Aide/Special Education (30-03-D3/bar) and HBS Aide/Special Education (30-02-D3/bas) for the 2018-2019 school year.

5.07 Motion to accept the Superintendent's recommendation and ratify the following appointments:

| NAME | POSITION | SALARY/STEP | EFFECTIVE DATE |
|-----------------|--|-------------------------------|--------------------------|
| Mary Brasington | Aide/Special Ed (TBS) (30-03-D3/bar) | \$17.12/hr. Aide NC Step 2 | 1/14/2019 - 6/30/2019 |
| Lindsey Hutson | Aide/Special Ed (TBS) (30-03-D3/bag) | \$16.92/hr. Aide NC Step 1 | 1/14/2019 - 6/30/2019 |

5.08 Motion to accept the Superintendent's recommendation and approve the following appointments:

| NAME | POSITION | SALARY/STEP | EFFECTIVE DATE |
|-------------------|--|-------------------------------|--------------------------|
| Roseann Oldenburg | Aide/Special Ed (HBS) (30-02-D3/bas) | \$19.12/hr. Aide C Step 2 | 1/16/2019 – 6/30/2019 |
| Jackie Campanale | Aide/Special Ed (WHS) (30-04-D3/aqh) | \$17.77/hr. Aide NC Step 5 | 1/16/2019 – 6/30/2019 |

5.09 Motion to accept the Superintendent's recommendation and approve the Following **Substitute Teacher/Aide/Nurse/Bus Driver** paid at the applicable substitute rates, in the Readington Township district, pending satisfactory completion of employment requirements:

| NAME | POSITION |
|----------------|-------------------------|
| Katherine Irie | Substitute Teacher/Aide |

5.10 Motion to amend motion 5.19 on the July 24, 2018 agenda to approve the Superintendent's recommendation the following Readington Middle School club advisors for the 2018-2019 school year.

| CLUB | ADVISOR(S) | STIPEND |
|-------------------------|--|----------------------|
| Building (Jr. Key Club) | Julie Curcio | \$711.51 |
| Energy | Madeline Kalinich (half year) Catherine Smith | \$177.88 \$533.63 |

5.11 Motion to accept the following resignations:

| NAME | POSITION | EFFECTIVE DATE |
|------------------|--|-----------------------|
| Devan DePhillips | Aide/Special Education (WHS) (30-04-D3/aqh) | 12/29/2018 |
| Poonam Vijan | Aide/Special Education (WHS) (30-04-D3/aky) | 11/28/2018 |

5.12 Motion to accept the Superintendent's recommendation and approve the following Leave Replacement appointments:

| NAME | POSITION | SALARY/STEP | EFFECTIVE DATE |
|-------------|---|--|-----------------------|
| Jeanne May | Teacher/Special Ed Leave Replacement Teacher (RMS) 20-01-D2/ais (Non-Tenured track) | Substitute rate for the first 20 consecutive days, BA, Step 1 per diem rate thereafter | 1/16/2019 – 6/30/2019 |

COMMUNICATION

Committee Report

UNFINISHED BUSINESS

Public comment best practices

NEW BUSINESS FROM BOARD

OPEN TO THE PUBLIC

EXECUTIVE SESSION

Motion:

Second:

Roll Call Vote:

ROLL CALL:

| | | | | | |
|-----------------|--|-----------------|--|----------------|--|
| Jared Beatrice | | Ray Egbert | | Carol Hample | |
| Robyn Mikaelian | | Andrew Saunders | | Thomas Wallace | |
| Eric Zwerling | | Anna Shinn | | Laura Simon | |

Motion to adopt the following Resolution:

Resolved to adjourn to Executive Session in accordance with the Sunshine Law, Chapter 321, P.L. 1975, to discuss student matters (HIB) and personnel (Superintendent Evaluation and Mid-year Goal Review) for approximately 30 minutes at which time the Board expects to return to Public Session where no action will be taken. The matters discussed will be made public if and when the circumstances requiring confidentiality no longer exist; however, if is not presently known when such circumstances will exist.

RETURN TO PUBLIC SESSION

Motion:

Second:

Roll Call Vote:

ROLL CALL:

| | | | | | |
|-----------------|--|-----------------|--|----------------|--|
| Jared Beatrice | | Ray Egbert | | Carol Hample | |
| Robyn Mikaelian | | Andrew Saunders | | Thomas Wallace | |
| Eric Zwerling | | Anna Shinn | | Laura Simon | |

ADJOURNMENT

Motion to Adjourn at _____

Motion:

Second:

Roll Call Vote:

ROLL CALL:

| | | | | | |
|-----------------|--|-----------------|--|----------------|--|
| Jared Beatrice | | Ray Egbert | | Carol Hample | |
| Robyn Mikaelian | | Andrew Saunders | | Thomas Wallace | |
| Eric Zwerling | | Anna Shinn | | Laura Simon | |